

**DRAFT**

**Mansfield YSB Advisory Board**  
Meeting Minutes  
Tuesday, December 12, 2006  
12 noon @ Mansfield Middle School

**Attendees:** Ethel Mantzaris, Chair; Michael Collins,  
Jerry Marchon, Eileen Griffin, Candace Morell,  
Jake Hovanic, Kasey Carpenter

**Staff:** Kevin Grunwald, Pat Michalak, Karen L.Taylor

**Absent:** Frank Perotti, Rachel LeClerc. Chris  
Murphy, Shawnee Mason, Brittany Cushman, Addie  
Johnson

- I. Call to Order  
Ethel Mantzaris, Chair, called the meeting to order at 12:04
- II. Approval of Minutes – **MOTION** by Ethel Mantzaris, seconded  
Eileen Griffin the minutes of the 11/14/06  
meeting. **VOTE:** Unanimous in favor of approving minutes as  
submitted.
- III. Update:
  - Kevin Grunwald, Director of Social Services informed  
the Board that Pat Michalak accepted the YSB  
Coordinator position.
- IV. Video:
  - Board Members watched the video presentation funded  
by NECASA, performed by students from the towns of  
Mansfield, Willington and Ashford. Content was anti-  
abuse of tobacco, alcohol and prescription and  
nonprescription drugs.

- A discussion ensued amongst the board members about the video quality, terminology, and the current trend of abuse of **OverThe Counter** cold remedies.

**V. Directors Report:**

- Kevin provided information on the current Budget balance, use and needs.
- Kevin met with staff from UMHS and discussed services they provide. Staff is invited to attend their weekly case review meeting. Candace Morrell mentioned the importance of gathering additional information and Pat Michalak will follow-up.
- Kevin advised the board that NECASA applies yearly for agency funding. They have been awarded \$600 for the past couple of years and the board needs to decide what we would like to do this year.
- Kevin provided the Board members with a DRAFT copy of the proclamation being submitted to the Mayor in recognition of Janit Romayko's contributions and years in service to the Town of Mansfield.
- Ethel asked Kevin what the status of the now vacant full-time and part-time positions in YSB. Kevin explained the process and procedures being done to fill those positions.
- Eileen advised Kevin to apply for donations to the newly forming Children's Grief Committee. Kevin to follow-up.

**VI. New Business:**

- Board discussed new possible new members.
- Discussion ensued about the members rotating attendance at the Community Campus Partnership meetings which Kevin already attends. Decision was that board feels no one else needs to attend.
- Board would like to review existing Mission Statement asked they be provided with a copy. Karen to locate.

**VII. Other:**

- Students were supported for their participation.

Meeting adjourned at 12:54 by Ethel Mantzaris, Chair.

Respectfully submitted by:

Karen L. Taylor  
Secretary